

**4 February 2015**

**Ordinary Council**

**Pay Policy 2015/16**

**Report of:** *Jo-Anne Ireland, Acting Chief Executive*

**Wards Affected:**

**This report is:** *Public*

**1. Executive Summary**

- 1.1 Council is asked to agree the Pay Policy 2015/16 as attached at Appendix A in accordance with Section 38(1) of the Localism Act 2011 .

**2. Recommendation(s)**

- 2.1 To agree the 2015/16 Pay Policy Statement as set out in Appendix A**

**3. Introduction and Background**

- 3.1 Section 38(1) of the Localism Act 2011 requires all English and Welsh Councils to produce a Pay Policy Statement for each financial year.
- 3.2 Regard is to be had to any guidance from the Secretary of State in producing the statement.
- 3.3 The pay policy statement:
- Must be approved by the Full Council
  - Must be approved before the end of March each year
  - May be amended during the course of the financial year
  - Must be published on the Council's website

**4 Issue, Options and Analysis of Options**

- 4.1 Guidance on the Pay Policy Statement also refers to accountability.

- 4.2 The existing guidance makes it clear that Full Council should be given the opportunity to vote before large salary packages offered in respect of a new appointment.
- 4.3 The guidance states that the Secretary of State considers that £100,000 is the right level for that threshold to be set and remains the same.
- 4.4 Full Council approved a motion in October 2013 that the final decision on the pay of a future Managing Director and all staff that are set to receive a package that totals above £100,000 per annum in basic salary and bonus provision rests with Full Council.
- 4.5 The guidance also requires authorities to offer Full Council the opportunity to vote before large severance packages beyond a particular threshold are approved for staff leaving the organisation.
- 4.6 As with salaries on appointment, the Secretary of State considers that £100,000 is the right level for that threshold to be set.
- 4.7 The Pay Policy Statement must include the Council's policy on the level and elements of remuneration of chief officers, the remuneration of the lowest paid employees and the relationship between chief officer's remuneration and that of other officers.
- 4.8 The Pay Policy Statement 2015/16 sets out the Council's current approach to pay and reward and reflects the outcomes of the Single Status exercise which was concluded in 2013.

## **5 Reasons for Recommendation**

- 5.1 The draft Pay Policy Statement 2015/16 meets the statutory criteria and guidance from the Secretary of State and is a statutory requirement.

## **6 References to Corporate Plan**

- 6.1 Producing a Pay Policy Statement is a statutory requirement but also meets the objective of being a Modern Council.

## **7 Implications**

### **Financial Implications**

**Name & Title: Jo-Anne Ireland, Acting Chief Executive**

**Tel & Email: 01277 312712 / [Jo-Anne.Ireland@brentwood.gov.uk](mailto:Jo-Anne.Ireland@brentwood.gov.uk)**

- 7.1 There are no direct financial implications arising from the production of the Pay Policy Statement.

**Legal Implications**

**Name & Title:** Chris Potter, Monitoring Officer and Head of Support Services

**Tel & Email:** 01277 312860 / [Christopher.Potter@brentwood.gov.uk](mailto:Christopher.Potter@brentwood.gov.uk)

- 7.2 A Pay Policy Statement is required under Section 38(1) of the Localism Act 2011.

**8 Appendices to this report**

- 8.1 Pay Policy Statement 2015/16

**Report Author Contact Details:**

**Name:** Jo-Anne Ireland, Acting Chief Executive

**Telephone:** 01277 312712

**E-mail:** jo-anne.ireland@brentwood.gov.uk